

2016-17 - CAC ORGANIZATIONAL MEETING

AGENDA

10 A.M.

WEDNESDAY, DECEMBER 21, 2016

CONFERENCE CALL - DIAL IN NUMBER 866-613-5223 - ACCESS CODE 3232899

1. Notice of Selection Order, Call to Order & Roll Call – Abby Campos
2. Selection of Chairman, Vice-Chairman, Secretary & Treasurer & Nominate a Public Member and Public Member alternate for 2016-17 Season.– Nomination Subcommittee Chair
3. Approve the minutes of the May 19, 2016 meeting and the financial statements, as posted on the CAC website and sent to the committee. – CAC Chairman
4. Employ Manager for the 2016-17 season and name him Assistant Secretary with the authority to sign minutes of meetings. – CAC Chairman
5. Require all employees and Secretary to be under blanket position bond of \$50,000 and require all checks to be signed by any two of the following three persons: Manager, Treasurer, or Lelia M. Kader. – CAC Chairman
6. Name SunTrust National Bank as the official depositories for the funds of the Citrus Administrative Committee. – CAC Chairman
7. Establish a mileage rate (\$0.50) for automobile travel, \$10 for lunch and authorize the reimbursement of expenses incurred by Committee members, alternates and employees in the performance of their duties, effective August 1, 2016. – CAC Chairman
8. Confirm the 2016-17 CAC Budget, with an assessment rate of 9 mills (\$0.009) per regulated carton, based on regulated shipments of 12.5 million cartons as approved by the committee on May 19, 2016 and the presentation of the 2015-16 audit by Dearolf & Mereness, as posted on CAC webpage and sent to the committee. – CAC Treasurer
9. Review and adopt an Advisable Marketing Policy for the 2016-17 season, as posted on CAC webpage and sent to the committee. – Duke Chadwell, Manager
10. Review and adopt the 2016-17 Compliance Plan and Internal Control Policies as posted on the CAC webpage and sent to the committee. - Duke Chadwell, Manager
11. Review & adopt CAC Regulation Bulletin #1 and consider any changes to the current regulations, as posted on CAC webpage and sent to the committee. – Duke Chadwell, Manager
12. Post-approve Manager Chadwell’s approving of Grower Tree Run, Repacker, Organic Certificates, Division of Fruit & Vegetables Contract and Florida Citrus Mutual Leases for the 2015-16 season. CAC Chairman
13. Update on data collection project. – Duke Chadwell, Manager
14. Update on relocating the CAC Office – Duke Chadwell, Manager
15. Other Business
16. Adjourn